PREPARATION FOR ANCC CERTIFICATION

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- Psychiatric Mental Health Care Practitioner, BC
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Graduated 1989, 2007
Interested in Life
Love the Beach and anything ocean
Lived in Northwest, Boise since 1989
The purpose of this workshop is to guide you through the APRN licensing, certification, and pharmacy process in a linear and stress free manner. You will receive tips on how and where to apply for your APRN license, DEA license, prepare for APRN Certification testing and the little things that you may have forgot or did not learn in your APRN education. Paper work, Paper work, Paper work... $(3)^n$
Learning objectives

After completing this activity the participant will be able to:

Review the ANCC website and navigate to the appropriate specialty site to apply for certification

Begin the paper process of applying for Board Certification
  Know when and where to send transcripts for licensure and BC
  How to apply for a limited APRN license
  Become aware of the costs of board certification and licenses
  Know how to contact the board of pharmacy and what to expect in obtaining a DEA number and pharmacy license
  Become familiar with review courses to assist in passing the ANCC certification
  Recognize the responsibilities of maintaining certification
What comes first?

• Your getting near graduation what to do now?

• Don’t forget to apply for graduation.
• You must apply to graduate a few months before graduation usually around December
• Order your cap and gown

• Double check with each semester that you have taken all the courses required otherwise this may cost you time, money, increased stress and needing to take courses past graduation before you can sit for the exam

• Make sure all the information is correct for your diploma you will need to show proof of graduation to the IBN and ANCC
Timing

• When do I start? At least 6 months or sooner to avoid stress
• Do this as soon as possible so the University can get it out ASAP otherwise you will wait weeks
• Begin the process of having your transcripts sent to the ANCC and Board of Nursing.
• Check with your university as soon as possible how transcripts are sent. Be sure to check if transcripts are coming from another company or directly from the school
• You may send an unofficial transcript to both entities but they will require an official before you can set a test date.
• This costs money so find out what they expect and prepare to pay. Also you can have it sent express for a slight fee $5-30 depending on how fast you want these sent.
The ANCC Website
Certification

Why certify? Mandatory in some states Idaho is one of them
Enter the website and Choose your specialty

You will then click the site for “apply”
Here you will see what the costs are be to become certified.
If you are a member of APNA or another Association you may get a discount

Validation of Education form**** Very important to get this filled out and to your director as soon as possible in order for them to FAX the information to ANCC and the IBN
Contact the board of nursing and obtain the packet necessary to apply for limited and full license
You will receive a packet that requires you have finger printing done. This will cost a fee $$$
Until the finger prints are sent back to the Board they will not send your information to ANCC
Your official diploma will also need to be obtained so be sure to talk to your school about getting
Your signed and official diploma sent ASAP to the ANCC/IBN (this can take greater than 6 weeks unless you ask to have it expedited). This will cost money $$$$
Prometric Test site

• Where?
• There is a testing center in Meridian

• When?
• Check your dates, give yourself plenty of time to study, do not be in a rush this is your career take the time to do it right.
• Prior to: Visit the site in order to know where your going, where to park and what it looks like. Be familiar and be prepared

• The day of:
• Do not take anything with you except your drivers license-you will be searched and they will search you with a wand
Make a list

• Transcripts
• Diploma
• Validation of education form
• Testing handbook
• Board of Nursing application
• Finger Prints
• Board of Pharmacy: how to apply
Money money money

- It will cost nearly 2000.00 if you expedite, if you do not get through the first time you will have to pay fees again.

- YOU WILL GET THROUGH ON THE FIRST TRY

- REMEMBER YOU GOT THROUGH GRADUATE SCHOOL YOU WILL SUCCEED

- Use the outline given by ANCC-it works
Prep for test?

- Barclay
- Fitzgerald
- ANCC
- Test content outline: read it
- Test reference list: look at it
- Sample test questions: do them
- On the website you can find flash cards that will also help you test if you don’t want to spend a lot of money
- Buy the book its worth it and you will use it again.
Board of Pharmacy

- You will need a DEA number
- Controlled substance
- You will need to apply for a pharmacy license to write prescriptions
- Contact Board of Pharmacy; download the application
- You will again go through background information that is lengthy but it takes just a few days to get your license and DEA
PAPER WORK

• Now you are ready, BC in hand, License, DEA, Pharmacy License

• Guess what... more paper work

• PreAuthorization forms: Medicare, Medicaid, Insurance
• Letters
• Disability
• Medicare
• Medicaid
• FMLA
• ROI

• Liability Insurance
Take care of your self

- Anxiety
- Depression
- Stress
- Your health comes first
- Be afraid, embrace, and be afraid
- Its normal
- You will panic
- You will make errors
- You will survive
- You are a professional human
- being
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• American Nursing Credentialing Center
  • http://www.nursecredentialing.org/

Idaho Board of Nursing
  • http://ibn.idaho.gov/IBNPortal/BoardAdditional.aspx?Board=IBON&BureauLinkID=100

• Idaho Board of Pharmacy
  • http://bop.idaho.gov/

• Idaho Prometric Testing Centers
  • http://www.idcpa.org/students/test.aspx

  • Welcome to your future and congratulations on your accomplishments